



AUGUST 2010

North Carolina Jail Administrators' Association

President's Message ...

First of all, let me thank you for all your support this year and for allowing me to serve as President of the NCJAA.

Now more than ever, it is important for us as Jail Administrators to come together and learn from – and with – each other. The educational program set for the upcoming conference is going to touch on several training areas. Also, this year, we are having a roundtable forum on the first day, which will allow questions and answers during our afternoon roundtable discussion. This is a different format than we have had in the past, and it's a great opportunity for you to glean answers and learn from others. Situations like these – a real chance for fellowship and exchanging ideas – do not come around too often anymore. I highly recommend you take advantage while you can. I guarantee you will take back something to your county that will benefit you and your day-to-day peers for years to come.

By attending the conference, you will meet and network with more peers in a few days than you will in a few years without it.

On another note, whether you are a small or large jail, the NCJAA is here to help. If you need assistance, please email NCJAA Executive Director Elaine Christian at elaine@execman.net. Please let her know how the NCJAA and the board of directors can assist you. The NCJAA always is ready and willing to help out in any way needed. We realize there are new Jail Administrators, and the NCJAA is here to help you for the betterment of your county and your jail.

Encourage other jail administrators and employees from other counties to join the NCJAA. Regardless of the size of the jail, we all experience some of the same problems. Keep the value and your standards at a high level and we can be proud of your profession and proud of the association.

Reaching out to your peers about the NCJAA is an opportu-

nity for you and the potential member. Think about it: You look good because it shows you truly care about your industry, your facility, your county and your career. The potential member learns of the numerous benefits, and it lets him or her know that he or she has allies throughout the state. There is strength in numbers, and the NCJAA provides that and more.

Another benefit to our association is the level of professionalism it provides our livelihood – our industry. We are a group of hard-working individuals who come together to create a taskforce of ideas, industry standards, statewide policies and national objectives. As one, our voice is heard on every level – county, state and national – because of our strength. This has taken years of work starting with the charter members of NCJAA. This continues today through the work of this board and every member's message and voice in the workplace.

Show us all what you've done! We welcome any letters, articles or news briefs about you and your county's efforts to enhance your jail and jail administrators in general. Please submit them to Elaine at the email address above.

I cannot stress enough how important this association has been for me and my lifetime of service to our state. It's time for you to look into all NCJAA has to offer. It's time for you to play an active role in NCJAA's future – and, therefore, your future.

I'm proud to call all of you fellow members of the NCJAA. I hope to see you in September. As always, take care and be safe!!

With warmest regards,

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President

Election Time

The North Carolina Jail Administrators' Association is seeking nominations for the Board of Directors. Successful candidates will be elected by the NCJAA membership during the September/October conference.

Basic requirements for Board membership include:

1. Dedication to the detention profession and a sincere desire to move the profession to a higher state of professionalism;
2. A willingness and ability to devote time and exert considerable effort to serve the NCJAA membership;
3. Full NCJAA membership (not associate membership) for at least the past two (2) years;
4. A willingness and ability to attend all Board meetings and functions (6-8 annually, some overnight) and to travel at their own (or county's) expense;
5. A letter of solid support from your sheriff or jail board.

Nominees will submit the following items:

1. Letter from the candidate indicating that he/she meets the basic requirements for Board membership, stating that he/she will be available to attend Board meetings as scheduled, and requesting that his/her name be placed in nomination.
2. A short (less than 250 words) biography of the candidate, including personal information, education, work experience, present duties and responsibilities, and other pertinent information.
3. A letter from the Sheriff stating that they fully support the candidate's nomination and that the candidate will be allowed to travel to Board meetings as scheduled.

Nomination packets must be mailed to the following address and postmarked on or before September 1, 2010:

Elaine Christian, Executive Director
North Carolina Jail Administrators Association
PO Box 41368
Raleigh, NC 27629

Come by Our Booth At The
Upcoming Annual Conference



www.securustech.net



H. T. (Jailman) Leary
A Founder and the
original lifetime
member of NCJAA

I'm looking forward to seeing you at
the NCJAA Conference in September

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804.264.8965
804.266-3898 (Fax)
htleary@comcast.net

Calendar of Events

RICHARD FRYE SCHOLARSHIP DEADLINE

Sept. 1, 2010

Visit www.ncjaa.org for an application and criteria.

NCJAA 2010 CONFERENCE

Sept. 28-Oct. 2, 2010

Embassy Suites
204 Centreport Drive
Greensboro, N.C.
336-668-4535

AJA'S ANNUAL TRAINING CONFERENCE

May 15-19, 2011
Cincinnati, Ohio

ADVERTISE! Mail your business card and check in the amount
of \$100.00 to: NCJAA, PO Box 41368, Raleigh, NC 27629.

NCJAA Election Procedures

At the annual meeting of the NCJAA, the following procedures will apply to the election of directors of the Association for the upcoming year:

- Elections will be held at the Annual Meeting.
For each election to be held, the current President will serve as the presiding officer and open the floor for nominations. For a candidate to be eligible for election, the nomination must be made by a current member and seconded by another current member. Persons making nominations, and persons seconding nominations, may each make brief remarks about the nominee, not to exceed two minutes per speaker.
- Once all nominations from the floor have been made and duly seconded, the presiding officer will announce the names, and counties, of all nominees.
- When the presiding officer has determined that there are no more nominations to be made, the presiding officer will entertain a motion that the nominations be closed.
- Then, each individual who has been nominated will be allowed to make brief remarks (two minutes) to everyone in attendance.
- If there is more than one nominee for an office, the elections will be held by written ballot only. Ballots will be distributed only to current members in attendance at the Annual Meeting.

Procedures for nominations from floor at the annual conference:

- Nominee must be an active member of NCJAA for two (2) years in good standing (dues must be paid and up to date)
- Nominee must have written support from Sheriff
- Support letter from Sheriff must be received by nomination chairperson or Executive Director by 10:00 AM (start of business meeting) on the day of nominations.
- The nominating committee will validate all nominees
- Ballots will be collected by the nominating committee chairman and delivered to the Secretary-Treasurer for counting. In the event the Secretary-Treasurer is a candidate, the ballots will be delivered to the presiding officer for counting.
- The ballots will be counted by the nominating chairman and two board members appointed by the NCJAA President, who may request assistance from any member of the Executive Committee who is not a candidate in the election being conducted.
- Each candidate may personally observe the counting of the ballots, or a candidate may designate another member to observe the counting of the ballots on their behalf.
- Once all ballots are counted, the Secretary-Treasurer will announce to the candidates or their representatives, the outcome of the election.

Vote Counting Procedure:

- The following persons will be present while votes are counted:
 - Executive Director
 - Nominating Chairperson
 - Two board members appointed by the President and not on the current ballot

The actual vote totals in an election are confidential and will not be announced during the Annual Meeting nor at any later time. They should not be disclosed to anyone by those individuals participating in the ballot counting process. The Executive Director immediately takes custody of the ballots and assures their disposal in a manner that will maintain the confidentiality of the election vote totals.

Any questions that arise concerning the election process that are not resolved by these procedures will be resolved using the appropriate version of Roberts Rules of Order as specified in the North Carolina Jail Administrators Association by-laws.

Adopted unanimously by the NCJAA Board, August 18, 2009.

NCJAA 2010 Conference Breakout Training Descriptions

Roundtable Discussions: This will be a little different than it has in the past few years. In the past few years, we have had several different agencies on the panel to field questions from the floor. We will be taking questions from the floor but we will try to handle all questions among ourselves. This is a good opportunity for all counties to participate.

CIT Training: With the growing number of mentally ill being housed in the Detention Facilities across the country, this class will aid in how we can identify and provide the most effective and compassionate response possible to detention situations involving people in a mental health crisis.

Dealing with Booking & Release Issues Training and Discussion: Will talk about the challenges of Booking and Releasing of inmates in detention centers. It will consist of some classroom lecture and roundtable discussions on how each one of us deal with issues we have.

Taser Simulator: Some participants will be able to run through a scenario dealing with a use or do not use situations dealing with Taser. This class will have basic Taser information. Officers will see the benefits of having this tool in their tool box.

Effective Budgeting: This class will give the student a general overview on how to effectively layout a budget for facilities.

Career Enhancement for Officers: This class will give the officers the steps that are need to build the foundation to better their career in life and in the detention field. It will give officers insight on how to set goals, gain knowledge and how to deal with stress and how to relieve stress.

Career Enhancement for Supervisors: This class will give Supervisors steps on how to help the officers that work for them enhances their careers. It will allow the Supervisors to set up goals and incentives for officers to help them grow in the detention field.

2011 In-service Updates: Will discuss what will be in the 2011 in-service training for detention officers. Also will discuss and take suggestions on what should be in the 2012 in-service classes.

Electronic Offender Monitoring: Will give an overview of how the program is implemented and some of the new technologies that are being used to monitor individuals outside of the detention facilities.

Verbal Judo: This is a tactical communication training course. The principles and tactics taught enable officers to use "Presence and Words" to **calm** difficult people who may be under severe emotional or other influences, **redirect** the behavior of hostile people, **diffuse** potentially dangerous situations, **perform** professionally under all conditions and **achieve** the desired outcome of the encounter.

N.C. Detention Facility Directory and Resource Guide

We will be updating the directory within the next 30 days. We no longer print a hard copy of the Resource Guide; though, it is available on the NCJAA website.

Please take a few minutes to **print out your County information, update anything that needs to be changed** and fax to us at 919-878-7413. If the information is correct, please send me an email to indicate that information is correct or you may also email me the changes: elaine@execman.net.

All changes must be submitted to us by Oct. 15, 2010.

Thank you!!!

WHAT'S UP?

Have something interesting going on in your department? New personnel, someone that was promoted, or someone retiring? New equipment at your agency? Someone receive an award? **Write it down and send it to us** so we can share among other agencies in the state. You may **send photos** along with your news. It doesn't take long to jot down a few lines. You can mail items, fax them to 919-878-7413 or email them to elaine@execman.net.

**NEXT NEWSLETTER DEADLINE
OCTOBER 20, 2010**